

**Evergreen Community Charter School Board of Trustees**  
**Minutes**  
**Thursday, February 27, 2025**

The meeting was called to order by President Eric Noone at 7:00pm.

Eric Noone led the Board in the Pledge of Allegiance.

Sherline Eugene, Board Secretary took attendance. Present were: Mary Ann Lewis, Sherline Eugene, Bryan Dunlap, and Eric Noone. Sandi Denniston was absent. Advisory Board members in attendance included Jill Shoosmith, Nancy Lewis, and Steven Richard.

Motion was made by Mary Ann Lewis and seconded by Bryan Dunlap to approve the February 27, 2025 agenda. Motion carried (4-0).

The Board did not enter into Executive Session. There were no visitors present and no correspondence from the public to discuss.

Evergreen Director, Jill Shoosmith reported on current activities:

Evergreen has used all of the allotted Flexible Instruction Days and 1 snow day. We will need to consider a change to our school calendar if by spring time our hours are not in line to reach 990.

Our students have completed Round 1 and Round 2 of the Spelling Bee. The winners will now compete in the finals on April 7<sup>th</sup> (7pm) at the Stroudsburg Middle School.

The Family Ski Trip is scheduled for March 5<sup>th</sup>. We have 64 students and their families attending.

Instructional Report:

Mr. Richard reported that thanks to our new science teacher, Jamie Reeger, our whole staff has received CPR and AED certification.

Using the Mental Health grant, we are putting together a Memorandum of Understanding with our local counselor to provide services during the school year.

Our work on the School Safety grant continues and will include funding for new doors, locks. Reflective film on the outside windows, improved security cameras, and gates to secure the back area during outdoor activities. The grant will also cover the cost of Safety Resource training for Mr. Richard.

Under items for Discussion:

There were no items for discussion.

Under Items Requiring Board Action:

Eric Noone made the motion to approve the minutes from the February 2025 meeting. Sherline Eugene seconded the motion which passed. (4-0).

Bryan Dunlap made the motion to approve the current financial statements and payment to vendors. The motion was seconded by Sherline Eugene and approved. (4-0) Mary Ann Lewis made the motion to approve the Grant Spending. The motion was seconded by Eric Noone and passes (4-0)

With respect to Policies for review, it was noted that Title IX has reverted back to the 2020 version and our attorney has recommended that our Title IX policy should reflect this change. Eric Noone made the motion to accept the updated Title IX Policy. The motion was seconded by Sherline Eugene and approved. (4-0)

The proposed Immigration Policy requires all staff to complete and I-9 form to document citizenship. The policy specifically states that students cannot be asked if they are citizens. Any official requesting immigration status of a student must be referred to Evergreen's lawyer. Sherline Eugene made the motion to accept the Immigration Policy. The motion was seconded by Eric Noone and approved (4-0).

Under Other Items or Concerns, Nancy Lewis noted that Ethic Statements will be due at the next meeting.

With no other business coming before the Board, Bryan Dunlap made the motion to adjourn the meeting. Seconded by Mary Ann Lewis. Motion approved (4-0).

*The next scheduled meeting is March 20, 2025 at 7:00 p.m.*